

Looking for National AAP to help or change? It's time to write an ALF Resolution!

What is ALF?

The Annual Leadership Forum, which takes place every year in March, brings together the National and local leadership of AAP for several days of discussions. Chapter Presidents and Vice Presidents are among those invited to attend. One of the most important activities of the Forum is to discuss and formally vote on resolutions brought forth by AAP members.

What is an ALF Resolution?

ALF resolutions are a call to action from AAP Members to National requesting policy or procedure changes or a shift in advocacy priorities for the entire organization.

Who can write/submit them?

Any individual AAP Fellow can write and submit a resolution for consideration.

How do I write one?

National AAP has provided a **template** [HYPERLINK TO THE WORD DOC] to follow to ensure clarity and consistency of the wording of the request. If this is too confusing, contact the Chapter President who will connect you directly with the District representative responsible for guiding resolutions through the process.

How do I submit my resolution?

There are two main ways to submit a resolution:

- Through the Chapter: this is the easiest and most efficient way and gives you the opportunity to get Chapter & District feedback and support before formally submitting it to National AAP
 - o Submit resolutions to Dr. Doyle or Marissa Green at Chapter2@aap-ca.org.
 - o Suggested deadline: Sept. 1 – to allow presentation at the fall Board meeting & submission to National by Dec. 1st
- Directly to National:
 - o Final deadline for submission: December 1st
American Academy of Pediatrics
ATTN: Sharon Chase, Coordinator, Chapter and District Relations,
Division of Chapter and District Relations
141 Northwest Point Blvd, Elk Grove Village, Illinois, 60009-0927

What happens to the resolution once it is submitted?

- 1) Resolutions are reviewed by the Chapter Forum Management Committee (CFMC) in late-January
- 2) Authors are contacted for further information or questions
- 3) CFMC makes a preliminary recommendation on each resolution in preparation for the ALF
- 4) The resolutions are debated on the floor of ALF and a final vote is taken on each one
- 5) Those resolutions that are adopted are reviewed by the Advisory Committee to the Board on Community, Chapter and State Affairs (ACBOCCSA) and referred to the appropriate committee(s)/council(s)/section(s)/department(s) for the requested action
- 6) Chapter Presidents & VP's report back to the author and Chapter the disposition of the resolution
- 7) Any AAP member may check the disposition of any resolution by logging on to the [AAP Member Center](#) and checking under The Division of Chapter and District Relations – Resolutions.

For more information related to ALF and ALF Resolutions, please visit the National AAP Member site:

<http://www.aap.org/member/chapters/chapannl.htm#guide>